



ADR Parent/Student/Teacher Conferences February 2019

We are excited to bring you, for the first time, a second set of Parent/Student/Teacher conferences held on **Wednesday February 13th, 2019 from 2:30pm to 7:00pm**. The purpose of these conferences is to bring yourself and your child together with the teachers to discuss your child's progress and develop strategies and goals for the school year. We invite all parent/guardians and students to participate in Parent/Student/Teacher Conferences, regardless of how well your child is doing.

Please note that classes will end at the regular time on conference day, but **on Friday February 15th, 2019 classes will end at 11:25am**. The ADR Bus will run as usual but riders who transfer at CSS **will need to arrange for alternate transportation home from CSS**. Schools will be closed Monday February 18th in honour of BC Family Day.

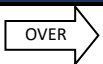
Your child should attend the conference with you and, in preparation, you should bring the following:

- ✓ Your child's notebook binder for the subject
- ✓ Any questions that you might have about the subject

Parents book all ADR Parent/Student/Teacher Conference Appointments online. Computers with internet access are available at the Chilliwack Public Library, or here at AD Rundle for those who do not have access to the internet at home. **Teachers are not able to book appointments for you.**

AD Rundle Teaching Staff 2018-2019

Teacher	CORE	Grades\Subjects	E-Mail
To Be Announced	61	Gr. 6 Teaching Team (CORES 61 & 62)	
Sarah Lee	62	Gr. 6 Teaching Team (CORES 61 & 62)	sarah_lee@sd33.bc.ca
Brooke Powell	63	Gr. 6 Teaching Team (CORES 63 & 64)	brooke_powell@sd33.bc.ca
Sonja Brose	64	Gr. 6 Teaching Team (CORES 63 & 64)	sonja_brose@sd33.bc.ca
Michele Bugden	65*75	Gr. 6/7 Teaching Team (CORES 65*75 & 66*76)	michele_bugden@sd33.bc.ca
Jodie Cuervo	66*76	Gr. 6/7 Teaching Team (CORES 65*75 & 66*76)	jodie_cuervo@sd33.bc.ca
Darren Williamson	71	Gr. 7 Teaching Team (CORES 71 & 72)	darren_williamson@sd33.bc.ca
Lara Gilmore	72	Gr. 7 Teaching Team (CORES 71 & 72)	lara_gilmore@sd33.bc.ca
Many Bring	73	Gr. 7 Teaching Team (CORES 73 & 74)	many_bring@sd33.bc.ca
Taleen Candy	74	Gr. 7 Teaching Team (CORES 73 & 74)	taleen_candy@sd33.bc.ca
Sean Lightle	81	Gr. 8 Teaching Team	sean_lightle@sd33.bc.ca
Katie Nguyen	82	Gr. 8 Teaching Team	katie_nguyen@sd33.bc.ca
Gerad Shea	83	Gr. 8 Teaching Team	gerad_shea@sd33.bc.ca
Dave Lewis	84	Gr. 8 Teaching Team	dave_lewis@sd33.bc.ca
Michelle Steward	85	Gr. 8 Teaching Team	michelle_steward@sd33.bc.ca
Melanie Guyot		Teacher Librarian Gr. 8 Teaching Team	melanie_guyot@sd33.bc.ca
Cory Britton		Technology & Industrial Arts	cory_britton@sd33.bc.ca
Colin Creelman		Technology & Industrial Arts	colin_creelman@sd33.bc.ca
Robyn Ummard		Home Economics	robyn_ummard@sd33.bc.ca
Principal: Scott Wallace (scott_wallace@sd33.bc.ca)		Vice-Principal: Salvina Sharp (salvina_share@sd33.bc.ca)	





A. D. Rundle Middle School

BOOKING ADR P/S/T CONFERENCES ONLINE





Chilliwack
School District

1. REGISTER for an account

- ✓ Go to our school appointments web site: <http://adr.schoolappointments.com/>
- ✓ Register for an account by clicking the "REGISTER" menu tab and filling in the on-line form. Choose a **User Id** and **Password** for yourself and then click the "Register Now" button. All fields are required on the Parent Registration Form to create an account. Use the *School Access Code*: **ADR PST FEB 2019**. Once you have successfully registered, you can add your children to your profile.

2. ADD STUDENTS

- ✓ Add your children into the system by clicking the "Add a Student" button. Click the "Insert New" button to add more children.
- ✓ Use the Pencil Icon () to make changes and the Delete Icon () to delete your entries if required.

3. SCHEDULE YOUR APPOINTMENTS



Calendar Icon

- ✓ Click the "calendar" icon beside each child's name to schedule appointments.
- ✓ Select the Teachers you wish to book appointments with. *Hold down the "Ctrl" (PC) or "Command" (MAC) key to select multiple teachers to view at the same time.* Click the "View Calendars" button. If you have more than one student at AD Rundle, the Teacher Appointment Calendars will display an additional feature to assist you in booking adjacent appointments.
- ✓ If you are unable to book an appointment with a particular teacher due to scheduling conflicts, you can click the "Call Back Request" box and the teacher will either call you at home, or send you an email.
- ✓ Click the "Book Appointments" button. Once the appointments are booked, the screen will display a list of your appointments.

4. VIEW/PRINT YOUR APPOINTMENT SCHEDULE

- ✓ When you are satisfied with the appointment schedule you created, click on the "RETURN TO HOME PAGE" button to access a screen with your students and appointments listed. You can continue to book additional appointments.
- ✓ Click the "Print Appointments" button to generate a printable PDF schedule which you can bring with you on Parent/Student/Teacher Conference Night

THE WEBSITE FOR CONFERENCE BOOKINGS WILL BE OPEN FROM
3:00PM ON January 28th to 11:00PM ON February 12th

If you don't have access to the internet, please contact the school office at 604.792.4257