

AD Rundle Middle School
Code of Conduct
2018 - 2019



Mr. S. Wallace
Principal

Mrs. S. Sharp
Vice Principal

45660 Hocking Ave
Chilliwack, BC V2P 1B3
Phone: (604)792-4257 Fax: (604)792-3457

<http://adr.sd33.org>

 @ad_rundle  ad.rundle

DREAM IT! BELIEVE IT! DO IT!

STUDENT CODE OF CONDUCT AND EXPECTATIONS

It is the expectation that all A.D. Rundle Middle School students and staff will exhibit behavior that is consistent with the principles of common decency and courtesy to others. Proper conduct is expected while on the school premises, on the way to and from school, at all school games, functions and field trips, and behavior beyond these times (including on-line behavior) that negatively impacts the safe, caring, or orderly environment of the school, and/or student learning. A.D. Rundle Middle School promotes the values expressed in the **BC Charter of Human Rights and Freedom**, the **BC Human Rights Code**, and **provincial standards** respecting the rights of all individuals in accordance with the law-prohibiting discrimination based on race, colour, and ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation (homophobic behaviour) - in respect of discriminatory publication and discrimination in accommodation, service and facility in the school environment.

Behaviour expectations are clarified in the form of our **Student Code of Conduct**. Although we will take every opportunity to teach the positive behaviors outlined in the **Code of Conduct**, we expect each student to become familiar with all aspects of it. Parents will be notified of serious breaches of the **Code of Conduct**. When breaches occur the following factors will be considered in determining appropriate disciplinary action: severity of unacceptable conduct, frequency of such conduct, age of the student, maturity level, and cognitive ability of the student.

Alcohol and Illegal Drugs

Students using, under the influence of, or in possession of illegal drugs or alcohol in the school, on the school grounds, on the way to and from school, or at school sponsored functions are in violation of Chilliwack School Board policy and the Public Schools Act. **Such students will be suspended immediately and may be referred to the District Behavior Committee (DBC) for further discipline. DBC may then refer student to School-Based Prevention and Health Promotion sessions.**

Weapons

Weapons are defined as any instrument that can be used to injure, harm, or intimidate another person. Weapons of any kind are prohibited on school premises, and students who are found with knives, pellet guns, replicas of guns or other dangerous objects such as laser pointers, on their person, in bags, purses, or in their lockers will be subject to disciplinary action. **Such students will be suspended immediately and may only be readmitted to a Chilliwack District School by the District Behavior Committee.**

Hands and Feet Off Policy

At A.D. Rundle we talk about having a '**Hands and Feet Off Policy**'. This means that there will be no kissing, play fighting, etc. Horseplay often gets carried away and injuries can occur

Student Code of Conduct and Expectations

Violence

There is no tolerance for violence at A.D. Rundle Middle School. Violence may take the form of:

- **Physical Aggression** which includes such things as punching, pushing, shoving, tripping, hitting, spitting, beating, destroying property, use of or threat with a weapon, etc.
- **Verbal Aggression** which includes such things as teasing, name calling, mocking, homophobic behaviour, insults, putdowns, sarcastic remarks, threats, either in person or cyber bullying via social media.
- **Intimidation Pranks** which includes such things as trickery, graffiti, a public challenge to do something, taking possessions, glaring, snickering, making intimidating gestures, homophobic behaviour, cyber bullying, etc.
- **Discrimination** which includes race, colour, and ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation (homophobic behaviour) - prohibited grounds set out in the BC Human Rights Code.
- **Social Isolation** which includes such things as ignoring, excluding from a group, gossiping, spreading rumors, public humiliation, homophobic behaviour, cyber bullying, etc.

When it is brought to our attention that any of the above behavior occurs, we strive to deal with them immediately and with consequences that are fair, logical, progressive, and involve a learning experience.

Smoking/Vaping

Middle school students are under the legal age requirement to purchase cigarettes, therefore, smoking is not permitted in the school, on the grounds, or anywhere in our neighborhood community at any time before, during, or after school. **Students found in violation of this rule will face disciplinary action such as suspension and will be referred to a drug and alcohol counsellor. Also, smoking is not permitted on any School District 33 property by anyone of any age.**

Computer/Internet Use

Students must make appropriate use of the school computers and internet access. Prior to using the internet, students must become familiar with the **'Internet Use Policy'**, have their parent/guardian sign the **'Acceptable Use Agreement.'** **Inappropriate use such as downloading unauthorized files, visiting unauthorized web sites, misuse of the equipment/system, cyber bullying, etc. will mean withdrawal from the computer course, loss of computer privileges in the school, suspension, and possible R.C.M.P. involvement.**

Pop, Slurpees, and Sugar Infused Energy Drinks

In keeping with the Ministry of Education Guidelines for healthy dietary choices in schools pop, slurpees and sugar infused energy drinks are prohibited at A.D. Rundle during school hours. If a student is in possession of the above-mentioned beverages, the beverage will be confiscated and held at the office until the end of the day.

Closed Campus

A.D. Rundle has a 'closed campus' for all students. This means that students must stay on school grounds during the lunch period. **Students who leave the school grounds without permission will be subject to consequences from the administration.**

Dress

We request that students and staff dress appropriately for a place of work. Students are not allowed to wear shirts with messages that are poor in taste (such as beer logos or marijuana leaves) or inappropriate shorts and tops. Students are not permitted to wear hoodies "up" at any time. The wearing of hats is at the discretion of the classroom teacher. Students are required to wear footwear at all times. **If school administration deems that a student is dressed inappropriately they will be required to change.**

Student Code of Conduct and Expectations

There will be no exceptions! If a student doesn't have access to appropriate dress the school will provide alternatives.

Back Packs

When students arrive at school, they are to place their backpacks in their lockers for the entire school day.

False Fire Alarm/Fire Equipment

A student found guilty of pulling a fire alarm, or using fire equipment without just cause will be referred to the administration. The student(s) involved **will be suspended, will visit the local fire safety personnel, and may have further privileges revoked upon return to school.** Under the Criminal Code of Canada, this is a very serious offence that could result in a fine of \$500.00 or six months in jail.

Bicycles

In accordance with provincial law, students who ride bicycles to school are required to wear a **bicycle helmet**. Students should **securely lock** their bicycles in the container. **Please note that the school is not responsible for damage to bicycles or for theft of bicycles.**

Skateboards/Longboards/In-Line Skates/Scooters

Skateboards, longboards, in-line skates and scooters may be used for transportation to and from school, as long as a helmet is worn.

Electronic Devices

See Middle School cell phone policy document.

Railroad Tracks and Rail Yard

The Canadian National Railway reminds us that walking along the railway tracks, crossing the tracks and entering the rail yard are violations of private property. **Students found trespassing will be prosecuted by CNR.**

Progressive Discipline

Student misbehaviors provide an opportunity to learn from what happened and what to do differently in the future. Discipline of students is a collective responsibility of the staff and can be classified into three areas:

Category A – Most of the time the problem will be dealt with by teacher, and may include a phone call to parents/guardians.

- Late to class
- Homework incomplete or missing
- Off task behaviour (non-participation, socializing, lack of motivation, not paying attention, note passing, etc.)
- Disruptive (calling out, disturbing others, goofing off)
- Not prepared for class/lack of supplies
- Littering
- Blocking hallways/loitering
- Wearing hats in the classroom
- Food/drink in the classroom

Category B – Involves teacher dealing with the action first and then calling in administration (as necessary).

- Disrespectful/insubordinate/uncooperative (breaking classroom rules)
- Inappropriate Language (swearing, putdowns)
- Student out of class without permission (visiting others, no hall pass)
- Rough housing/tag in the halls
- Line jumping (cafeteria, vending machine, bus line)

Student Code of Conduct and Expectations

- Improper dress

Category C – No tolerance, Administration deals with problem.

- Defiance (absolute refusal to comply to a reasonable request)
- Defiance/Insubordination to duty teachers, T.T.O.C.'s, bus drivers, office staff
- Verbal bullying and abuse (threats, homophobia, racial slurs and other “isms”).
- Physical bullying (pushing, hitting, tripping, chasing)
- Social bullying (rumors, gossip, exclusion, nasty notes)
- Truant (single course, once or more often)
- Late to school (chronic x 3)
- Theft
- Fighting
- Substance Abuse (smoking, drugs, alcohol)

The policy at A.D. Rundle Middle School is to assist students in maintaining regular attendance in order to provide the maximum opportunity for learning.

Attendance Procedures

1. Make-up work will be required for all absences. It is the **student's responsibility** to check with the teacher and to complete the required make-up work (normally outside of class time) in order for the work to be marked.
2. It is the **parent/guardian's responsibility** to verify an absence by phoning or sending a note to the office. It is recommended that parents contact the school in advance if a student is going to be away.
3. If a student has to leave school prior to the end of the day, he/she must sign out at the office after checking with his/her teacher for homework. Office staff will contact the parents or guardians before the student is released from school.

Students who are absent from their scheduled classes on the day of a co-curricular activity (i.e. athletics, field trips, etc.) shall not be allowed to participate in that activity.

All absences, in accordance with District and School Policy require an excuse from a parent or guardian. Absences will be classified as Excused or Truant.

Unexcused Absence/Truancy Process

Truancy will be cause for disciplinary action. Disciplinary action could include any of the following depending on the number or unexcused absences.

- Referral to Child and Youth Care Worker
- Detentions as an opportunity to get caught up on missing work
- May involve parent, teacher, admin meeting.

AD Rundle Code of Conduct

<p>Educational Environment includes the following areas:</p> <ul style="list-style-type: none"> • Classrooms • Gymnasiums • Office • Computer Labs • Library
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Item	Educational Environment	Instructional Time <i>(in class)</i>	Before or Afterschool
Cell Phones	No	Teacher approved	Yes
Music/Media-MP3 Players	No	Teacher approved	Yes
Hats	Teacher approved	Teacher approved	Yes
Chewing Gum	Teacher approved	Teacher approved	Yes
Healthy Food/Drink	Yes Computer lab- No	Yes Computer lab- No	Yes
Rollerblades, Skateboards, Bicycles, Scooters <i>Leave in storage bin or courtyard (skateboards/scooters only)</i>	No	No	No
Back packs	Not in classes	Not in classes	Yes

Scott Wallace
Principal

Sal Sharp
Vice-Principal

<p>My parent and I have discussed the Student Code of Conduct.</p> <hr/> <p><i>Student Signature</i></p>
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<p>My son/daughter and I have discussed the Student Code of Conduct.</p> <hr/> <p><i>Parent/Guardian Signature</i></p>
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Student Name: _____ Core #: _____
Please Print

PLEASE SIGN THIS SHEET AND HAVE YOUR CHILD SHOW THIS PAGE TO HIS/HER CORE TEACHER! THANK YOU!

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